

Key Contacts

Exhibitor Information / Stand Sales

U.S. OFFICE

Tasha Ventimiglia Event Director
tventimiglia@labelexpo.com
262-754-6931

Jessika Bustamante Account Manager
jbustamante@labelexpo.com:
262-754-6925

Mackenzie Stearns Account Executive
mstearns@labelexpo.com
262-754-6905

INTERNATIONAL OFFICE (UK)

Lisa Milburn Managing Director
lmilburn@labelexpo.com
+44 (0) 20 8846 2740

Jade Grace Project Director
jgrace@labelexpo.com
+ 44 (0) 20 8846 2741

Alexa Rode-Hilbert Sales Director
arodehilbert@labelexpo.com
+44 (0) 20 8846 2753

Richard Quirk Account Manager
rquirk@labelexpo.com
+44 (0) 20 8846 2762

Sean de Villiers Account Manager
sdevilliers@tarsus.co.uk
+44 (0) 20 8846 2726

Marketing/Attendee Information

Paul Connelly Senior Marketing Manager
pconnelly@labelexpo.com
+44 (0) 20 8846 2825

Yvonne Nartey Senior Marketing Manager
ynartey@labelexpo.com
+44 (0) 20 8846 2718

Operations / Booth Construction / Plans

Brian Howell (UK) Global Operations Director
bhowell@labelexpo.com
+44 20 8846 2749

Claire Comery (UK) Operations Director
ccomery@labelexpo.com
+44 20 8846 2706

Tricia Barglof (USA) US Operations Director
tbarglof@labelexpo.com
262-754-6932

Official General Contractor

Dave Houston Rosemont Exposition Services
Telephone: 847-696-2208
Website: www.resexpo.com
Fax: 847-696-9797

Convention Center Front Entrance Address

Donald E. Stephens Convention Center
5555 N. River Rd.
Rosemont, IL 60018
Telephone: 847-696-2208

Exhibitor Housing

OnPeak
Robert Davila
Robert.Davila@onpeak.com

Shipping Addresses

Please refer to section 5 for shipping and delivery addresses and instructions.

Index – By Section

Section 1 Key Contacts and Index

Key contacts list

Index – By Section

Section 2 Important Show Information

Show Schedule

Show checklist with important deadlines

Section 3 Hotels, Shuttles & Parking**Section 4 Rules & Regulations**

A-Z Rules & Regulations

Section 5 RES General Information

Welcome

Show Information

Map to Convention Center

Exhibitor Appointed Contractor (EAC/I&D)

Third party billing

Online ordering

Order Summary and Payment Terms

Furnishings and Booth Displays

Standard booth backwall options

Standard furniture

Standard booth accessories

Custom furniture

Carpet rental

Signature booth packages

Exhibit rental

VU case rentals

Printing & Signage

Custom display graphics

RES Extras and Special Services

RES Extras

Liability Insurance

Handicap Access Vehicles

Security rentals

Floral

Photography

Rosemont Catering

**Utilities, Internet, Telecommunications,
Computer Rental, Audio-Visual, Labor**

Electrical service

Plumbing service

Water service

Custom cleaning

Waste removal

Internet & Telecommunications

Computer rental

Audio-Visual

Labor order form

I&D labor

Accessible storage

Labor union guidelines

Freight and Shipping

Material handling

Shipping instructions

Freight check-in procedures

RES freight services

AIRWAYS Worldwide Shipping

Advance Warehouse shipping label

Direct Shipping label